

DIRECTORATE FINANCIAL MONITORING - SALARIES
JUNE 2011 - SALARIES

ANNEX 1

<u>DIRECTORATE</u>	<u>2011/12</u>			<u>2010/11</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/06/11</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/06/10</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>
		<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	169	210	-19.5	213	210	1.4
DEPUTY CHIEF EXECUTIVE	355	356	-0.3	367	366	0.3
CORPORATE SUPPORT SERVICE DIRECTORATE	641	626	2.4	625	628	-0.5
FINANCE & ICT DIRECTORATE	988	975	1.3	970	981	-1.1
HOUSING DIRECTORATE * (Less Works Unit)	989	1,029	-3.9	1,018	1,006	1.2
WORKS UNIT	262	329	-20.4	290	335	-13.4
ENVIRONMENT & STREET SCENE DIRECTORATE	860	874	-1.6	858	884	-2.9
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE (Less Building Control)	428	453	-5.5	481	475	1.3
BUILDING CONTROL *	56	91	-38.5	65	94	-30.9
TOTAL	4,748	4,943	-3.9	4,887	4,979	-1.8

* Agency costs are included in the salaries expenditure.

Please note a vacancy allowance has been deducted in all directorate budget provisions.

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Grants to Voluntary Groups	178	38	26	56	-12	-32	Grants carried forward from previous years as committed amount to £56,200, of which £35,693 is still outstanding at the end of Quarter 1. Grants approved in the first quarter amount to £52,477 of which £5,000 has been paid out.
Voluntary Sector Support	168	77	77	77	0	0	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October 2011
	346	115	103	133			

DIRECTORATE FINANCIAL MONITORING - CORPORATE SUPPORT SERVICES

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		<u>Comments</u>
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	343	29	20	17	-9	-31	The budget profiling has been based on the expenditure pattern for the previous three years, with expenditure for the first quarter being slightly higher than the previous year.
	343	29	20	17			

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	179	45	48	47	3	6	The number of applications for driver and vehicle licences for Quarter 1 has remained constant, and the budget now includes income for Driver Knowledge Tests. The introduction of the tests has not had a significant impact on the number of applications received..
Licensing & Registrations	104	12	11	11	-1	-5	The first quarter of 2010/11 has seen the fee income achieved remain constant with that achieved in the previous quarter 1. The licensing section have seen an increase in the number of premises licenses renewals being unpaid recently though.
Fleet Operations MOTs	292	78	84	75	6	8	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. The facility is now very popular and has established a firm customer base in Loughton. Cabinet on 18 July 2011 gave approval to financing the cost of new equipment in order to increase capacity for undertaking MOT tests, this should pay for itself in additional income within this financial year.
Local Land Charges	142	42	50	51	8	19	There has been an improvement in the housing market over last year which has led to an increase in land charges income. This has helped to offset the government direction issued last year revoking the charge for personal searches resulting in an annual income loss of approximately £35,000. Some private search companies have issued court proceedings in an attempt to reclaim fees paid. The Local Government Association is acting on behalf of a number of authorities in defending this action.
	717	177	193	184			

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	915	376	381	413	5	1	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road, are on target with the first quarter including income billed in advance for the second quarter. The main cause of the reduction in income compared to the previous quarter 1 is the result of the liquidation of PNG Enfield Ltd who occupied units 141 to 144 Brooker Road. The units have now been relet. Income from the Langston Road Seed Bed Centre is also down due to unlet units where voids have increased from 12% in quarter 1 2010 to 23% in the current quarter. The Council has no direct control over the management of the 42 units which are let by EFI (Loughton) Ltd, with the Council receiving a ground rent of 15% of income collected.
Business Premises - Shops	1,763	872	875	868	3	0	This income relates to non housing assets which were transferred from the HRA on 31 March 2011. The assets are shops, a petrol station and public houses. Income is on target, and includes rents billed in advance for the second quarter.
Land & Property	160	32	33	22	1	3	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2011/12 will be accounted for at the end of the year, but received during the initial part of 2012/13.
	2,838	1,280	1,289	1,303			

DIRECTORATE FINANCIAL MONITORING - PLANNING ECONOMIC DEVELOPMENT

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	397	0	0	28	0	0	There is still much uncertainty regarding the direction of the Local Development Framework and the work councils are required to undertake. There has been no expenditure in the first quarter of 2011/12.
	397	0	0	28			
<u>Major income items</u>							
Development Control	571	134	187	113	53	39	Development control income has exceeded both the budget and the previous years actuals as a result of three significant applications for glasshouses being received in the first quarter. The budgetted income has been adjusted to reflect the decline in fees over the last three years and will be revised later in the year if appropriate.
Building Control Fee Earning	528	136	140	134	4	3	
	1,099	270	327	247			

DIRECTORATE FINANCIAL MONITORING - FINANCE & ICT

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	786	535	483	486	-52	-10	The expenditure compared to budget reflects a saving resulting from the renegotiation of a number of maintenance contracts, which should produce a saving for the year.
Telephones	195	49	37	62	-12	4	Expenditure on telephones in the first quarter is below budget and the prior year due to a combination of late billing, lower call charges and a reduction in new equipment purchases.
Bank & Audit Charges	227	0	1	-8	0	0	No significant expenditure occurs in either audit or bank charges until quarter 2. The prior year credit relates to a refund from the Audit Commission relating to IFRS work.
	1,208	584	521	540			
<u>Major income items:</u>							
Investment Income	667	167	183	160	16	14	Investment interest is up on expectations. The underspends on both Capital and Revenue in 2010/11 meant the council had more cash available for investment activities than expected.
	667	167	183	160			

2011/12 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	11/12 Full Year Budget	First Quarter			11/12 Variance Budget v Actual		<u>Comments</u>
		11/12 Budget	11/12 Actual	10/11 Actual	£'000	%	
	£'000	£'000	£'000	£'000			
<u>Major expenditure items:</u>							
Museum	94	23	20	23	-3	-13	No major variances arising.

2011/12 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

	11/12	First Quarter			11/12		<u>Comments</u>
	Full Year	11/12	11/12	10/11	Variance		
	Budget	Budget	Actual	Actual	Budget v Actual		
	£'000	£'000	£'000	£'000	£'000	%	
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	88	22	5	25	-17	-77	Bed & Breakfast accommodation is only allocated to the homeless as a last resort. The Homelessness Prevention Team are keeping levels low. Each quarter we report to Government a snapshot of the number of tenants in these properties. At 30 June 2011, the figure was 0, compared to 30 June 2010 being 6. However, this is currently back around the 6 again.
<u>Major income items</u>							
Bed & Breakfast Accommodation	75	19	8	29	-11	-58	

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,397	225	233	118	8	4	} No major variances for the year. The variance } between years relate to 2010/11 showing one } month behind the budgeted profile.
Street Cleansing	1,280	213	210	103	-3	-1	
Recycling	4,025	749	738	385	-11	-1	The variance for the year relates to an underspend in the purchase of sacks. The variance between years relate to 2010/11 showing one month behind the budgeted profile.
Highways General Fund	390	15	12	10	-3	-20	No major variances.
Off Street Parking	512	191	188	138	-3	-2	} No major variances for the year. The variance } between years, relates to 2010/11 showing } payments are one month behind the budgeted } profile.
On Street Parking	426	72	75	31	3	4	
North Weald Centre	162	45	55	50	10	22	More properties are being charged for NDR due to changes in the way empty property relief is calculated.
Land Drainage & Contaminated Land	149	18	1	-10	-17	-94	Still awaiting invoices for creditors raised in March 2011 to be paid.
	8,341	1,528	1,512	825			

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-59	-7	-7	2	0	0	} Expenditure is in line with expectations as at month 3 and, except Loughton Leisure Centre, in line with the prior year. A reduction in management fee for Loughton was negotiated for 2011/12 due to the Council investing in the facility. The net result is that the contractor pays the Council to manage the facility.
Epping Sports Centre	297	24	24	24	0	0	
Waltham Abbey Pool	467	39	36	38	-3	-8	
Ongar Sports Centre	294	24	23	24	-1	-4	
	999	80	76	88			
<u>Major income items:</u>							
Refuse Collection	82	11	10	-5	-1	-9	No Major Variance for the year. The variance between years relate to the tipping away contributions for the last quarter of the previous year (2009/10) still awaiting to be paid.
Recycling	2,309	15	21	4	6	40	No major variances
Off Street Parking	1,160	213	199	206	-14	-7	The variance relates to Penalty Charge Notices (PCNs) income being down against the estimate.
On Street Parking	574	133	105	129	-28	-21	
North Weald Centre	1,409	491	442	461	-49	-10	Rental income is down due to tenants awaiting new leases from Estates Management before clearing arrears.
	5,534	863	777	795			

	11/12 Full Year Budget £'000	First Quarter			11/12 Variance Budget v Actual		Comments
		11/12 Budget £'000	11/12 Actual £'000	10/11 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	278	64	38	75	-26	-41	The main variance relates to professional/consultant fees where some invoices have still not been paid from the previous year.
Housing Repairs	5,762	1,229	893	1,068	-336	-27	The underspend mainly relates to the responsive repairs and void area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when responsive repairs / voids will be required. Also the external decorations contract is currently underspent.
Special Services	1,621	241	128	118	-113	-47	The main areas showing an underspend are: Heating and Lighting where there are likely to show a small underspend at the year end; tree felling, where expenditure is waiting to go through, and purchase and maintenance of equipment.
	7,661	1,534	1,059	1,261			
<u>Major income items:</u>							
Non-Dwelling Rents	930	233	224	658	-9	-4	There are no major variances within the year. The variance between years relates to the shops being transferred over to the General fund on 31 March 2011.
Gross Dwelling Rent	27,474	6,869	6,861	6,400	-8	0	There are no major variances within the year. The variance between years relates to the increase in dwelling rents of 7.2% from April 2011.
	28,404	7,102	7,085	7,058			